



Three Nine Five Squadron Parents' Association

By-Laws



Upon Full Approval (as outlined under By-Laws) these By-Laws will replace any previous By-Laws of the Three Nine Five Squadron Parents' Association.

The Three Nine Five Squadron Parents' Association is a non-profit organization whose sole purpose is to further the 395 Edmonton "Griffon" Squadron - Royal Canadian Air Cadets through its ongoing support. The Mission of the 395 Squadron Parents' Association is to enhance the experience that each cadet has with the Squadron. We exist and operate within our own charter and are not Governed by the Squadron, or their sponsors. We are required to work in conjunction to and with the Commanding Officer, and their Sponsors, to provide a spirit of co-operation and support to achieve the goal common to us all...

"Giving our children the best cadet experience possible."

INTERPRETATION

1. "Squadron" means 395 Edmonton "Griffon" Squadron - Royal Canadian Air Cadets.
2. Three Nine Five Squadron Parents' Association shall hereafter be called the 395 Squadron Parents' Association.
3. "Association" means 395 Squadron Parents' Association.
4. "Member" means any person admitted to the Association in accordance to the Membership guidelines outlined.
5. "In good standing" means any Member who has not been suspended or expelled.
6. "Board" means the Board of Directors.
7. "Director" means a Member of the Board of Directors.
8. "Officer" means a Member who has been elected or appointed to perform a specific task or fulfill a specific duty. An Officer need not be a Director, except as specified in these By-Laws.
9. In these By-Laws, unless the context otherwise requires, words importing the singular number or the masculine gender shall include the plural number, or the feminine gender, as the case may be, or vice-versa.

MEMBERSHIP

10. Each air cadet family is entitled to only one vote, regardless of the number of active cadets within the family. Such votes must be cast in person and not by proxy or otherwise.
11. No Member, in his individual capacity, shall be liable for any debt or liability of the Association.
12. Any parent or guardian who has a child aged 12 through 18 years that is enrolled in the Squadron is automatically considered to be a **Regular Member** (only one vote per cadet family) and is eligible to hold any office within the Association.
13. Any Member who is in good standing and wishes to continue their Membership after their child is no longer active in the Squadron, may request that the Executive Committee consider continuance as an **Alumni Member**.

- a. Where the Executive Committee deems it appropriate, applicants may be granted Alumni Membership on a yearly basis.
 - b. Alumni Members do not have Regular Member voting privileges and are not eligible for nomination or election to any office in the Association.
 - c. Alumni Members who are serving as a Director and who have not completed their term prior to continuing as an Alumni Member, may complete their term as a Director and shall continue to have Executive Committee privileges until their term expires.
14. The Executive Committee may bestow **Honorary Membership** to any individual they deem worthy of such Membership. Honorary Members have no voting privileges and are not eligible for nomination or election to any office in Association.

SUSPENSION OR EXPULSION OF A MEMBER

15. A Member may be suspended or expelled from the Association if he has significantly hampered the Association's ability to conduct business or for any other cause the Association may deem reasonable. Cause may include, but is not limited to, criminal activities under investigation or any incriminating circumstances.
- a. The Member in question must first be given, in writing, a warning from the Executive Committee outlining the Association's concerns and requesting the Member cease the described behavior.
 - b. The Board may suspend or expel any Member, or rescind a suspension or expulsion, by majority vote of the Board at a properly constituted meeting of the Board.
 - c. A suspension or expulsion must be ratified by a majority vote of Regular Members at the next meeting properly called and constituted. If not ratified the Board's action is considered not to have effect.
 - d. If a Member who is suspended or expelled, was an Officer or Director he is considered to have vacated his position upon suspension or expulsion.
 - e. A suspension or expulsion may be rescinded whenever the Association may deem reasonable by majority vote of the Board at a properly constituted meeting of the Board, duly ratified by a majority vote of Regular Members at the next meeting properly called and constituted.

GOVERNANCE

16. The Members shall govern the Association in a democratic manner as agreed in these By-Laws.
17. The Members delegate to the Board the authority to govern the Association between General Meetings.

BOARD OF DIRECTORS AND OFFICERS

18. The Board is responsible to the Membership to:
- a. Control, administer and manage the Association business and activities, subject to the By-Laws, Rules, and any directions given to it by a majority vote of Members at a properly called and constituted meeting; and
 - b. Make in their own names as agents of the Association and its Members, any lawful contracts, arrangements or agreements, which these By-Laws authorize.

19. The Board shall be comprised of:

- a. All Members of the Executive Committee; and
- b. The Director of each Standing Committee; and
- c. The Immediate Past President, as a Director ex officio, provided that after the end of their term of the office as President he consents to remain on the Board and is not an Alumni Member; and
- d. Up to three Directors-at-Large elected from the Membership except where the Immediate Past President is unable or unwilling to remain on the Board, in which case the Members may elect up to four Directors-at-Large.

20. Each Director and Officer stands in a fiduciary relationship to the Association and shall exercise his duties and authority in a fair and open manner for the benefit of the Association.

21. If circumstances place a Director or Officer in a situation where he may gain, personally and materially, from a decision of the Board, or where, due to a conflict of interest, they are unable to act in the best interests of the Association, they shall:

- a. Advise the President and Board of this conflict at the earliest possible opportunity; and
- b. Refrain from taking any steps that prejudice this duty to the Association.

OFFICERS

22. Members of the Executive Committee are both Officers and Directors.

23. If the Membership so resolves, one person may be elected to perform the duties of both the Secretary and the Treasurer. In this case one additional Board Member must be elected, by the Membership, to sit on the Executive Committee.

24. The Members may from time to time elect, or the Board may from time to time appoint, such other Officers as are needed to perform a specific function, and who require delegated Board authority to so act.

- a. Such other Officers are not, by virtue of such appointment, Board Members.
- b. The duties of such officers shall be specified in both the Minutes and in such memoranda as are appropriate, and their term shall not extend past the next Annual General Meeting.
- c. Such officers may attend Board meetings, but are not entitled to cast a vote.

ELECTION, APPOINTMENT AND REMOVAL OF OFFICERS AND DIRECTORS

25. Members in good standing are entitled to be nominated for and to stand for election/appointment as Officers or Directors.

26. Terms

- a. The terms of the Executive Committee elected at an Annual General Meeting shall commence at the start of the fiscal year after the Annual General Meeting and end on the last day of the second fiscal year after the position takes office.
- b. The positions of President and Vice-President must alternate in years, wherein both positions are not elected at the same Annual General Meeting or serve concurrent two year terms.

- c. The positions of Secretary and Treasurer must alternate in years, wherein both positions are not elected at the same Annual General Meeting or serve concurrent two year terms.
- d. The term of an Officer or Director (other than the Executive Committee) elected or appointed at an Annual General Meeting shall commence at the start of the fiscal year after the Annual General Meeting and end on the last day of the fiscal year.
- e. The term of an Officer or Director elected or appointed other than at an Annual General Meeting, shall begin upon election or appointment and shall expire at the end of the fiscal year.
- f. A Member may serve a maximum of one term in any of the following offices to which the Member has been duly elected: President, Vice-President, Secretary, and Treasurer.
- g. Notwithstanding this, there is no limit on the number of terms that a Member may be elected as a Director-at-Large or appointed as an Officer other than an Officer of the Executive Committee.

27. The Board shall be elected by majority vote of the Members at the Annual General Meeting of the Association in the following order:

- a. President;
- b. Vice-President;
- c. Secretary;
- d. Treasurer;
- e. Up to four Directors-at-Large.
- f. In default of such election, or where the Annual General Meeting is not held prior to the end of the fiscal year in which the incumbents term was to expire, the incumbents shall hold office until their successors are elected or appointed.

28. Any vacancy on the Board occurring between Annual General Meetings shall be filled as follows:

- a. Should the President not be able to complete the full term, the Executive Committee may deem the position to be vacant and the Vice-President shall assume and discharge the Presidents duties until the full term of the position expires. The President unable to complete their full term will be considered to not be able to sit as Past President; or
- b. Should the Vice-President, Secretary, Treasurer, Director-at-Large be unable to complete the full term of office, the Board may deem the position to be vacant. The Board may elect/appoint another current Board or other Member to sit on the Board in this vacant position until such time as the next duly called General Meeting. At the next General Meeting the Membership shall fill such vacancy on the Board either by electing one of the Members or by ratifying the decision of the Board in filling this position. The duly elected Member shall assume and discharge the duties of the vacated position until the full term of the office expires.

29. An Officer or Director may be removed prior to expiry of their term, upon any of the following events:
- a. Passage of a Special Resolution to that effect by the Members; or
 - b. A failure by that Director to attend three consecutive Board Meetings without reasonable cause; or
 - c. Acceptance of the Director's letter of resignation by the Board;
 - d. Removal serves to terminate the Member's appointment as both Director and as Officer;
 - e. An Officer that is also a Director, and who resigns as an Officer, may continue to sit as a Director-at-Large and as Officer, provided a Board vacancy exists.

COMMITTEES

30. For the better management of the Association, the Board shall delegate such authority and responsibility as is appropriate to Committees that are established for such purposes.
31. All Committees are subordinate to the Board, shall comply with all lawful orders given to it by the Board, and shall, at all reasonable times, give to the Board or to any Director all information they may require regarding the affairs of the Association.
32. The Board may, from time to time, authorize a budget for a Committee to enable it to cover routine expenses necessarily incurred in the performance of its duties.
33. There shall be two types of Committees:
- a. Ad hoc Committees, which are established for a specific function or task on a short-term or temporary basis and which exist and function at the discretion of the Board. The Board shall specify the name, terms of reference, budget, and structure of the Committee;
 - b. The Executive Committee exists and functions on an ongoing basis.
34. Duties of **Executive Committee** are:
- a. Manage and direct the Association business and affairs between meetings of the Board (except such matters and duties which, by law, must be transacted or performed by the Board or by Members in General Meeting);
 - b. Employ and discharge agents and employees of the Society; or
 - c. Perform any other Association function.
35. There shall be four Executive Officers/Directors who together form the Executive Committee.
- a. President
 - b. Vice-President
 - c. Secretary
 - d. Treasurer

DUTIES OF EXECUTIVE DIRECTORS

36. The **President** is responsible to the Members for the general management and supervision of the Association. Without limiting the generality of the foregoing, the President shall:
- a. Be Chairman of the Board and when present, shall preside at all meetings of the Members of the Society;
 - b. Be an ex-officio member of all Committees;
 - c. Sign all Resolutions together with the Secretary or other Officer appointed by the Board for the purpose;
 - d. Implement, or cause to be implemented, such administrative procedures as are necessary for the better government and administration of the Association;
 - e. The President shall represent the Association at Squadron Sponsoring Committee meetings and act as a liaison between the Squadron Commanding Officer, or Officers, and the Association;
 - f. Perform such other duties as may be determined from time to time by the Board.
37. The primary duty of the **Vice-President** is to assist the President in carrying out the duties of his office.
- a. Whenever the President is absent or unable to act, the Vice-President shall exercise the duties of the President for the duration of such absence or inability to act;
 - b. If the President is removed from office prior to expiry of their term, the Vice-President shall automatically become President, and a new Vice-President shall be elected by the Membership;
 - c. Be an ex-officio Member of all Committees, in lieu of the President, as needed;
 - d. Coordinate parent/Squadron concerns, problems or queries;
 - e. Perform such other duties as may be determined from time to time by the Board.
38. The **Secretary** shall be ex-officio clerk of the Board, and shall perform, or ensure performance of, following duties:
- a. Attend all Meetings (which may or may not include Committees except the Executive Committee) record, or cause to be recorded, all facts and minutes of all proceedings in the books kept for that purpose;
 - b. Give all Notices required;
 - c. Be the custodian of the Association Seal, and all books, papers, records, correspondence, contracts, and other documents belonging to the Association;
 - d. Keep record of all Members of the Association, complete with mailing addresses and home phone numbers;
 - e. Whenever the Vice-President is absent or unable to act, the Secretary shall exercise his or her duties for the duration of such absence or inability to act;
 - f. Perform such other duties as may be determined from time to time by the Board.

39. The **Treasurer** shall perform, or ensure performance of, the following duties:

- a. Keep full and accurate accounts of all Association receipts and disbursements in proper books of account;
- b. Deposit all monies or other valuable effects in the name, and to the credit of, the Association in such bank or banks as may be from time to time designated by the Board;
- c. Disburse Association funds under the direction of the Board, taking proper vouchers therefore;
- d. Render an account of all his transactions as Treasurer and of the Financial position of the Association to the Board or whenever required of him;
- e. Prepare for submission to the Annual General Meeting the financial statements of the Association duly audited as hereinafter set forth and submit a copy of the same to the Secretary for the records of the Association; and
- f. Perform such other duties as may be determined from time to time by the Board.

40. The Board may resolve, from time to time, to appoint Members not on the Board to be **ex officio Members** of the Executive Committee; such appointees may participate as full Members of the Executive Committee, including the casting of a vote at Executive Committee meetings.

BY-LAWS COMMITTEE

41. There shall be an Ad-hoc Committee called the By-Laws Committee that the Board may from time to time establish to review the By-Laws, and to recommend any rescissions, amendments or additions to the Board. A By-Law Committee must be established prior to review of the By-Laws.

- a. The Chairman of the By-Laws Committee shall be appointed from among the Members of the Board;
- b. Other Members of the committee shall be appointed from among the Regular or Alumni Members;
- c. The Committee shall consist of at least three Members including the Chairman, one Board Member, and two Regular or Alumni Members.

MEETINGS

42. At all Meetings:

- a. Meetings of the Association shall be conducted in accordance with “Robert’s Rules of Order”.
- b. Minutes shall be taken either by the Secretary or a designate of the Chairperson;
- c. All Association Members may attend, except Board meetings held in camera;
- d. Votes shall be conducted by a show of hands unless the Chairman of the Meeting directs otherwise, and the following provisions shall apply:
 - i. Members are entitled to cast a vote at General Meetings;
 - ii. Directors are entitled to vote at Board Meetings;
 - iii. Committee Members are entitled to vote at Committee Meetings;

- iv. No one shall cast a vote at any Association meeting unless their Membership is in good standing;
 - v. Each person who is entitled to vote at a meeting shall be entitled to one vote for each resolution before the meeting;
 - vi. To ensure impartiality, no Chairman of any Association Meeting shall cast their vote except in the event of an equality of votes;
 - vii. A declaration by the Chairman that a Resolution has been carried, and an entry to the effect in the minutes, shall be evidence of the fact without proof of the number or proportion of the votes recorded in favour of, or against, such resolution.
- e. All questions before any Association Meeting shall be decided by **Ordinary Resolution** that is, by majority vote.
 - f. Any meeting may be **Adjourned** to any time and from time to time, and such business may be transacted at such adjourned meeting as might have been transacted at the original meeting from which such adjournment took place.

43. Annual General Meeting

- a. The Association shall hold an **Annual General Meeting** at a generally convenient time on or before the end of the fiscal year. If this meeting is delayed, the term of office for incumbent Officers and Directors shall endure until the Annual General Meeting can be held.
- b. Annual General Meetings shall be called by 14 days' **Notice** properly delivered by the Secretary upon receipt of instructions from the President or the Board.
- c. The **quorum** at an Annual General Meeting shall be a minimum of two Directors including the President or Vice-President and a minimum of nine of the Membership, all of good standing (total being not less than eleven people - two Directors and nine Members). Where a quorum is not present, the meeting shall be recalled at a time determined by those present and at the subsequent meeting the quorum shall consist of those present. The Chair of the meeting will declare whether or not a quorum is present and the count of the Members present. The Secretary shall record it in the minutes of the meeting.
- d. At every Annual General Meeting, in addition to such other business as may be transacted, there shall be:
 - i. The President's Report;
 - ii. Committee Reports;
 - iii. Presentation of Financial Statements;
 - iv. Presentation of the Audit Committee's Report to the Members and an opportunity for the Chair of the Audit Committee to address the Members;
 - v. The annual election of Directors and Officers.

44. General Meetings

- a. The main purpose of a **General Meeting** is to formally assemble Members to resolve business issues in a democratic manner. A secondary purpose is to disseminate information among Members. Any General Meeting shall be held where, and on such date, as the Board may determine.
- b. The Members may institute a regularly scheduled General Meeting. Where a regular General Meeting schedule has been established, and Notice of the schedule has been duly given, no further Notice shall be required for such meetings, unless a meeting has been adjourned to a time or place not specified in the Notice containing the schedule.
- c. Notwithstanding the foregoing, General Meetings shall be called by 14 days' **Notice** properly delivered by the Secretary upon receipt of instructions from the President or the Board.
- d. The **quorum** at any type of General Meeting shall be two Directors including the President or Vice-President and a minimum of five of the Membership, all of good standing. Where a quorum is not present, the meeting shall be recalled at a time determined by those present and at the subsequent meeting the quorum shall consist of those present. The Chair of the meeting will declare whether or not a quorum is present and the count of the Members present. The Secretary shall record it in the minutes of the meeting.

45. Special Meetings

- a. A Special Meeting shall be called by seven days' **Notice**, by a minimum of three Directors.
- b. Notwithstanding the foregoing, a Special Meeting shall be called by the President or Secretary upon receipt of a Petition demanding such a meeting, and which is signed by not less than twenty of the Regular Members and setting forth the reasons for calling the meeting. At a Special Meeting called under such circumstances, no business shall be transacted until the Petition has been verified.
- c. Quorum at Special Meetings shall be a minimum of two Directors including the President or Vice-President and a minimum of nine of the Membership, all of good standing (total being not less than eleven people - two Directors and nine Members). Where a quorum is not present, the meeting shall be recalled at a time determined by those present and at the subsequent meeting the quorum shall consist of those present. The Chair of the meeting will declare whether or not a quorum is present and the count of the Members present. The Secretary shall record it in the minutes of the meeting.

46. Special Resolutions

- a. No special resolution shall be put to vote unless there is adequate proof that proper **Notice of the Motion** to deal with a Special Resolution has been duly given to all those entitled to attend. Such proof shall be recorded in the Minutes of the meeting.
- b. The following matters shall be decided by **Special Resolution** at a **Special Meeting** or **Annual General Meeting** of Members:
 - i. Alteration of the Objects of the Association;
 - ii. Amendment of the By-Laws;
 - iii. Dissolution of the Association;

- iv. Change of the name of the Association;
- v. Removal of an Officer or Director before expiry of their term;
- vi. Any other matter that the Board decides should be determined by a Special Resolution.

47. Board of Director's Meetings

- a. Meetings of the Board shall be held as often as may be required, but not less frequently than once every six weeks, and shall be called by the President.
- b. A Special Board Meeting may be called by the President or on the instructions of any two Directors, provided they request the President in writing to call such a meeting, and state the business to be brought before the meeting.
- c. If the President fails to call a Special Board Meeting after having been given such a request, any Director may call a Special Board Meeting on their authority and initiative. Provided that all requirements regarding notice, quorum and voting have been complied with, such a meeting shall be considered properly convened.
- d. A majority of the Board then holding office shall constitute a Quorum except where the nature of the business being transacted calls for a Special Resolution, when a Quorum shall mean not less than 75% of the Board presently serving. Where a quorum is not present, the meeting shall be recalled at a time determined by those present and at the subsequent meeting the quorum shall consist of those present.
- e. Motions presented online, duly seconded, can be voted on by the Board online. Quorum shall be determined by response from each Board Members, Board members not responding will be considered to have voted "Abstained". Online Motions must have at least 48 hours from initial motion to conclusion of voting (to allow all Board Members input).
- f. Meetings of the Board shall be called on three days' prior Notice.
- g. Where a meeting schedule has been established and Notice of the schedule has been duly given, no further Notice shall be required for such meetings;
- h. Meetings may be held without notice if a Quorum of the Board is present, provided however, that any business transactions at such meeting shall be ratified at the next regularly called meeting of the Board; otherwise they shall be null and void;
- i. A Director who has not received Notice may waive such a requirement by attending the meeting, unless the purpose of their attendance is to protest the lack of Notice. In such a case the Director's presence shall not be counted toward the establishment of a quorum.

48. Committee Meetings

- a. Meetings of the Committees, shall, to the greatest extent practicable, be conducted in accordance with the rules laid out for Board Meetings.
- b. Notwithstanding, the Chairman of the committee meeting may relax rules of procedure to suit the needs of the meeting, and the minutes need not reflect the full content of the debate or discussions. However, the following shall not be omitted from minutes of Committee Meetings:

- i. A statement that Notice was given;
- ii. A statement that a quorum was present;
- iii. The text of specific motions that have been put to a vote; and
- iv. The result of the vote;
- v. Other business transacted and proposals adopted.

AUDITING BOOKS AND RECORDS AND FINANCIAL STATEMENTS

49. The books, records and financial statements of the Association shall be audited at least once every two years by a duly qualified accountant or by at least three Members in good standing, who are not currently serving on the Board or Executive, and who may volunteer for the purpose at any of the General Meetings of Members.
- a. The auditor(s) shall report to the Membership the findings of their audit at any of the General Meetings.
 - b. The fiscal year of the Association in each year shall be September 1st through August 31st of the following calendar year.
 - c. The financial records of the Association may be inspected by any Regular Member at the Annual General Meeting or;
 - d. at any other time upon giving reasonable notice and arranging a satisfactory time with the President and Treasurer to inspect such records.

REMUNERATION

50. Remuneration allowances and restrictions are to be consistent with Alberta, Canadian Government Not-For-Profit regulations as well as those of Alberta Gaming, as it applies to gaming accounts and funds.
- a. Under no circumstances shall the Association make payments to individuals from gaming funds for wages or salary for employment.
 - b. No Officer, Director or Member shall receive any remuneration for his efforts as a Member. However, individuals may be hired for their professional expertise provided that payment is made to a professional corporation or formal business and not to an individual.
 - c. If the Board deems it to be appropriate to cover expenses incurred by a Member while carrying out Association business, the Association shall pay for transportation, accommodation, food, admission fees, or other expenses. Such expenses shall be pre-authorized and the Association shall arrange for payment by credit card or cheque for the goods or services being purchased on behalf of the subject Member.
 - d. If the Board deems it to be appropriate to cover out of pocket expenses, incurred directly by a Member while carrying out Association business, and those expenses do not fall within the guidelines of Alberta Gaming Regulations, the Association shall reimburse that Member for such expenses from non-gaming funds.

BORROWING POWERS

51. For the purpose of carrying out its objectives, the Association may borrow or raise or secure the payment of money in such manner as deemed appropriate, and in particular by the issue of debentures, but this power shall be exercised only under the authority of the Members and in no case shall the debentures be issued without the passage of a Special Resolution at a General Meeting.

LIABILITY OF DIRECTORS AND OFFICERS

52. The Association shall jointly indemnify and save harmless every Director, or Officer, or their estate, heirs, executors or administrators, and effects, respectively from and against:

- a. All costs, charges, and expenses whatsoever that are personally sustained or incurred by such Director or Officer during any legal or quasi-legal proceeding that has been brought against him as a result of any act, deed, matter or thing done or permitted to be done, by him or any other director or Officer in the execution of their Official Association duties; and
- b. All other costs, charges and expenses which such Director or Officer sustains or incurs in, or about, or in relation to, the execution of their official Association duties, whether or not related to a legal or quasi-legal proceeding.
- c. Notwithstanding the foregoing:
 - i. The Association is not bound to indemnify or save harmless a Director or Officer who suffers a loss occasioned while the Officer or Director was acting outside the proper authority of a Director or Officer; and
 - ii. No Member shall be required to contribute to the monetary indemnification of an Officer or Director where the Member has asked that the Minutes record that the Member voted against the act or measure which led to action being taken against the Officer or Director.

BY-LAWS

53. These By-Laws may be rescinded, amended, altered or added to by:

- a. the approval of a Special Resolution duly passed by a majority vote of the Regular Members at the Annual General Meeting; or
- b. the approval of a Special Resolution duly passed by a majority vote of the Regular Members at a Special Meeting called for this purpose.

DISSOLUTION CAUSE

54. The Association shall be dissolved and wind down activities upon the occurrence of either of the following events:

- a. The ratification of a Special Resolution duly passed by a majority vote of the Regular Members authorizing the Board to wind down the affairs and terminate operation of the Association;
- b. The Association is ordered to disband and wind down activities by the Courts of Alberta.

55. When one of the causes of dissolution of these By-Laws occurs, the President, in counsel with the Board, shall ensure that the following procedures are carried out prior to implementing the Special Resolution or order:

- a. Firstly, all debts, loans, and bills of the Association are to be paid out in, as much as the Association has funds to do so;
- b. Secondly, any funds remaining after the Association has satisfied all of its liabilities shall be dispersed in the following manner:
 - i. Assuming that the 395 Squadron is still active and a duly sanctioned Member of the Air Cadet League of Canada, all remaining funds shall be donated in Trust for use by Squadron's Sponsoring Committee. The Association's Executive Committee shall negotiate the conditions for the transfer of funds with the Sponsoring Committee. However, in all cases, such transfer of funds must be to the satisfaction of the Alberta Gaming and Liquor Commission (AGLC);
 - ii. In the event that the 395 Squadron is no longer an active Squadron, transfer of all remaining funds shall be allocated in Trust to the Alberta Provincial Air Cadet Training Program, and directed to Cadet training activities. The Association's Executive Committee shall negotiate the conditions for the transfer of the funds with the appointed Director of the Air Cadet Training Program. However, in all cases, such transfer of funds must be to the satisfaction of the Alberta Gaming and Liquor Commission (AGLC).
- c. Dissolve the Association as ordered by the court or Special Resolution and in accordance with relevant legislation.

GENERAL

56. The business of the Association shall be deemed to be conducted in Province of Alberta and is subject to the laws of the Province.

Approval of _____ Resolution

Dated this _____ day of _____ 2016)

Signed at: _____ Date: _____

Address: _____

_____	_____	_____
Name	Position	Signature
_____	_____	_____
Name	Position	Signature
_____	_____	_____
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Name	Position	Signature